**Mack A. Jenkins**

*Automotive Detailer / Warehouse Worker / Forklift Driver*

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401 S. Emporia Wichita, KS 67202

**Summary of Qualifications**

* 8 years’ of experience working as an Automotive Detailer and Mechanic.
* Capable of operating forklifts and other powered industrial trucks.
* Enjoys learning new skills and working with others in all types of environments.
* Comfortable lifting heavy objects and performing physically demanding labor.
* Available, accountable, dependable, and work ready.

**Skill Profile**

*Automotive Skills*

* Automotive cleaning
* Buffing and polishing
* Interior detailing
* Motor steaming
* Minor engine and body repair and maintenance
* Light equipment and machinery operation

*Warehouse Skills*

* Unload trucks with/without forklifts
* Sort and organize products
* Dispose of damaged products
* Check logs and verify invoices
* Satisfy shipping deadlines
* Palletize products
* Maintain a neat and orderly warehouse

**Work History**

*Inventory Specialist* Motor Pool, State of Kansas Wichita, KS May 2012 – Jul. 2018

* Performed general automotive service and repair: new tire installation, rotation, tire repair, oil changes, light brake work, steering and suspension repair, and troubleshooting failed automotive systems.
* Maintained strict inventory control through proper checkouts and return.

*Detailer/Mechanic* Kansas Car Care Wichita, KS Feb. 2012 – Nov. 2017

* Cleaned vehicles to be placed on the lot and prior to delivery to customer.
* Buffed vehicle exteriors to remove swirls and other surface imperfections.
* Performed basic maintenance on vehicle engines and parts.

*Detailer/Mechanic* Credit King Auto Sales Wichita, KS Jan. 2015 – Aug. 2017

* Cleaned vehicle interiors and exteriors by hand using brushes and other relevant equipment.
* Polished vehicles and dried exteriors, windshields, windows and mats.
* Maintained inventory of cleaning supplies to increase productivity.

*Forklift Operator* APL Services Wichita, KS Jun. 2009 – Jan. 2011

* Operated forklifts and other industrial trucks to load, move, and retrieve goods.
* Perform regular inventory checks and counts to maintain sufficient levels.

*Forklift Operator* Pepsi Co. Wichita, KS Jun. 2009

* Positioned forks, lifting platform and other lifting devices under, over/around loaded pallets.
* Loaded and unloaded materials onto and off of pallets, skids and lifting device.